



Book	Policy Manual
Section	900 Community
Title	Title I District Parent and Family Engagement Policy
Code	918
Status	Active
Adopted	June 19, 2003
Last Revised	January 18, 2018
Last Reviewed	August 15, 2019

Purpose

The Board recognizes that parent involvement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents/guardians and community.

Authority

In compliance with federal law, the district and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written parental involvement policy. When developing and implementing this policy, the district shall ensure the policy describes how the district will: [\[1\]](#)

1. Involve parents/guardians in the joint development of the district's overall Title I plan and the process of school review and improvement.
2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
3. Develop activities that promote the schools' and parents'/guardians' capacity for strong parental involvement.
4. Coordinate and integrate parental involvement strategies with appropriate programs, as provided by law.
5. Involve parents/guardians in an annual evaluation of the content and effectiveness of the policy in improving the academic quality of schools served under Title I.
6. Identify barriers to participation by parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
7. Use findings of annual evaluations to design strategies for more effective parental involvement.
8. Involve parents/guardians in the activities of schools served under Title I.
9. The Board shall adopt and distribute the parental involvement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parental involvement. [\[1\]](#)

Delegation of Responsibility

The Superintendent or designee shall ensure that the district's Title I parental involvement policy, plan and programs comply with the requirements of federal law.

The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:

1. Explanation of the reasons supporting their child's selection for the program.
2. Set of objectives to be addressed.
3. Description of the services to be provided.

The Superintendent or designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand. [\[1\]](#)[\[3\]](#)

Guidelines

An annual fall meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/Guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the

program. Parents/Guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[1]

In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:[1]

1. Information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
4. Opportunities to submit parent/guardian comments about the program to the district level.

If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.

Opportunities shall be provided for parents/guardians to meet with the classroom and Title I teachers to discuss their child's progress.

Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.

School-Parental Compact

Each school in the district receiving Title I funds shall jointly develop with parents/guardians of students served in the program a School-Parent Compact outlining the manner in which parents/guardians, school staff and students share responsibility for improved student achievement in meeting academic standards. The compact shall:[2]

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.
2. Indicate the ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
3. Address the importance of parent-teacher communication on an ongoing basis through, at a minimum, parent-teacher conferences, frequent reports to parents/guardians and reasonable access to staff.

Legal

1. 20 U.S.C. 6318

2. Pol. 102

3. Pol. 138

22 PA Code 403.1



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Purpose

The Title I School Parent and Family Engagement Policy was written in accordance with the Every Student Succeeds Act (ESSA). It was developed with and agreed upon by a Title I Parent Advisory Council, which consisted of parents of children from the Pine Grove Area Elementary School.

Authority

The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I school will carry out programs, activities and procedures in accordance with this definition:

Definition

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including and ensuring that:

1. Parents play an integral role in assisting their child's learning;
2. Parents are encouraged to be actively involved in their child's education at school;
3. Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

Guidelines

Title I parents, as part of the Parent Advisory Council, will be involved in the planning, review, and improvement of the Parent Involvement Policy. The council will meet as necessary in order to discuss, plan, implement and revise ways to increase effective parental involvement in order to improve student academic achievement and performance.

An annual Title I Parent Meeting will be held in October to inform parents about the Title I program, its purpose, what requirements are to qualify for services, and to encourage parent involvement.

In accordance with Policy #009, the Board requests the Parent Advisory Council to provide suggestions and advice regarding proposed revisions to this policy. It will be sent home to all parents after board acknowledgement.

The school will provide parents of participating children with timely information, in a language parents can understand, about the Title I program, parent programs, meetings, and other school related activities via flyers, brochures, announcements, letters, phone calls, school calendar, and/or emails. Local newspapers, and/or student handbooks will also be used as vehicles for parent awareness.

Parent meetings, including parent-teacher conferences, will be held at different, reasonable times during the day in order to accommodate the needs and schedules of those involved. If requested by parents, the school will provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

A school-parent compact will be developed outlining how parents, the entire school staff, and students will share in the responsibility for improved student achievement.

The school will provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement, by:

1. Providing books and materials to parents,
2. Making parents aware of organizations, such as SPAC, PATTAN, or the PA Department of Education, and their internet sites, which provide helpful information specifically for parents, providing materials, such as study tip guides, calendars, reading and math

helps, etc., especially designed and produced for Title I parents, at the parents meeting, as well as upon request,

3. Providing parents with opportunities to attend available parent workshops and conferences, both local and state wide, and

4. Working as a team with the Title I, Teachers and the School Interventionist to show parents how to help their children.

In order for parents to participate in school-related meetings and training sessions, Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities, including transportation, childcare or home visit expenses. The school will provide assistance to parents of participating children with a description and explanation of the curriculum in use at the school, the various forms and methods of academic assessment used to measure and monitor student progress, the State's academic content standards and student achievement standards, local academic assessments, and how to work with teachers to improve the academic achievement of their children by:

1. Annual Title I Parent/Family Meeting.
2. Parent-Teacher Conferences.
3. Open House.
4. School Report Cards and/or other Progress Reports.
5. District Newsletters.
6. PAFPC sponsored Parent Conferences and Workshops.
7. Local Intermediate Unit sponsored Parent Workshops.

The Pine Grove School District will provide, in consultation with its parents, other discretionary activities to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as:

1. Providing opportunities for parents to accompany their children on class field trips;
2. Providing opportunities for involvement in conjunction with the PTO;
3. Providing opportunities for parents to participate in classroom projects, special programs and assemblies, and service projects;
4. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonable available sources of funding for that training;
5. Paying reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions;
6. Arranging school meetings at a variety of times, in person or via telephone conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
7. Adopting and implementing model approaches to improving parental involvement;
8. Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs; and
9. Providing other reasonable support for parental involvement activities.

An end-of-year survey/needs assessment will be conducted for parent input/suggestions. The findings of the survey will be used by parents and the Title 1 staff to design strategies for more effective parental involvement, and to revise, if necessary, the existing policy.

The school and Parent Advisory Council will conduct an annual evaluation of the content and effectiveness of the parental involvement policy.

This Policy is to be Reviewed Annually